

Notice to Bidders
IFB# 23-30

The City of Fall River Purchasing Department invites sealed bids for a **Microsoft 365 Email Migration** on behalf of the City of Fall River in accordance with specifications. Scope of project includes the migration of all mailboxes, as well as end user setup and training for city hall, police department, and fire department. (approximately 1000 users)

Specifications will be available electronically beginning Friday, March 31, 2023 by e-mail request to: purchasing@fallriverma.org

Sealed bids must be received no later than 2:00pm, Wednesday, April 26, 2023 at the Purchasing Department, One Government Center, Room 324, Fall River, MA 02722 at which time they will be publicly opened and read.

Bids may be hand-delivered or mailed to the Purchasing Department:
Monday thru Thursday: 8:00am – 4:00pm Friday: 8:00am – 3:00pm

Envelopes should be clearly marked "**BID - IFB #23-30.**" Submissions should include one (1) original, four (4) copies and one electronic copy on a USB Drive.

MBE/WBE businesses are encouraged to participate.

The Department of Management Information Systems, on behalf of the City of Fall River, intends to award a contract within thirty (30) working days. An award may be made as a result of the lowest overall responsible and responsive bidder or per location. The City of Fall River reserves the right to reject any/all bids when deemed in the best interest of the City of Fall River.

Tammy Moutinho
Purchasing Agent