

LEGAL NOTICE
REQUEST FOR QUALIFICATIONS (RFQ)
RFQ #22-08
PROFESSIONAL CIVIL ENGINEERING AND SUPPORT SERVICES

- Description:** The City of Fall River, Massachusetts (“City”), through its Awarding Authority, the Department of Community Utilities (“Owner”), is issuing this Request for Qualifications (“RFQ”), is seeking to engage the services of Professional Engineering consulting firms with capabilities in various civil engineering disciplines. Services shall be provided in conformance with all requirements, policies and practices of the City of Fall River, the Environmental Protection Agency, and Mass DEP Drinking Water/SRF, the CSO Federal Court Order, ARPA Funding Regulations and EDA Regulations.
- Criteria:** The firm(s) must be proficient with designing and engineering of municipal/public projects. The firm(s) must have experience with regard to performing the following tasks: planning, designing, preparation plans and specifications, bidding and construction administration in connection with various sewer and water improvement projects, oversight and closeout, as well as other professional engineering services required by the department. General information for each project is included in this RFQ. All information to be furnished in the document is specified in the enclosed Technical Proposal Requirements.
- RFQ Package:** RFQ Packages will be available beginning Monday, December 27, 2021. Packages may be obtained electronically through the Purchasing Department by email request at purchasing@fallriverma.org. All information to be furnished in the document is specified in the enclosed Technical Proposal Requirements.
- Due Date & Time:** Proposals are due by 2:00pm, Thursday, January 13, 2022. The clock in the Purchasing Department shall be the sole determining factor of time.
- Questions/RFI’s:** If you have questions about this RFQ or have a request for information or clarification please contact Tammy Moutinho, Purchasing Agent at purchasing@fallriverma.org. All questions and requests for clarification must be received in writing by 3:00pm, Friday, January 7, 2022. It is anticipated that a compilation of all questions and responses will be distributed via email to prospective proposers by 12:00pm, January 11, 2022.
- Proposal Reviews:** All proposals will be reviewed by an evaluation committee composed of employees of the City. Interviews may be conducted.
- Submissions:** Request for Qualifications must be submitted no later than 2:00pm, January 13, 2022. Bids received after the date and time specified will be deemed late, rejected and returned unopened.

Submissions should be clearly labeled:
**“RFQ #22-08 PROFESSIONAL CIVIL ENGINEERING AND
SUPPORT SERVICES”**

Responses must include one (1) original, six (6) copies and two (2) electronic copies on a USB Drive. No faxes or e-mails submissions accepted. Responses must be hand-delivered or mailed to the Purchasing Department no later than the above mentioned date and time:

City of Fall River
Purchasing Department Room 324
One Government Center
Fall River, MA 02722

The RFQ opening will be witnessed, opened, read, video-taped and made public directly at:

https://youtube.com/playlist?list=PLwZ_03BIFINUMV6xfTfVJsDvTb6HyaRkE

Awarding:

The award will be qualification based. The Department of Community Utilities intends to award a contract within 60 days of solicitation opening. The Awarding Authority reserves the right to waive any minor mistakes, informalities or irregularities or to reject any and all responses or to accept any response deemed to be in the best interest of the City of Fall River.

The City of Fall River has established a policy to extend contract opportunities to Minority/Women Businesses. MBE/WBE Businesses are encouraged to participate.

This project is to be managed by the Department of Community Utilities acting on behalf of the City of Fall River and will coordinate with other City Departments as needed.

Partial funding is being provided by the US Department of Commerce, Economic Development Administration Public Works Economic Adjustment Assistance Program and will be in accordance with any and all requirements under this funding.

Tammy Moutinho
Purchasing Agent

Fall River Herald please invoice:
Department of Community Utilities, One Government Center, 3rd Floor, Fall River, MA 02722