

COMMERCIAL BUILDING CONSTRUCTION
New Commercial Construction
(Includes Residential 3 or more units)

- Building Permit Application (with sign offs from the departments listed below)

- Copy of Variance (if applicable – check zoning by-laws and tables)

- (1) Set of Plans (11” X 17” paper copy) along with a copy of the plans in PDF Format on a CD-ROM for archiving – Plans need to bear an original Architect or Engineers stamp if the building is larger than 35,000 CUBIC FEET.

- State “Controlled Construction Affidavit” bearing an original Architect or Engineers stamp if the building is larger than 35,000 CUBIC FEET.

- Copy of Contractors License / Unrestricted Mass State Construction Supervisors License

- State Workers Compensation Affidavit

- Cost - (\$0.22) Per Square Foot (to include all accessible areas) **To be calculated by the Building Inspector**

- Stamped Truss Schedule and/or Specifications on any Laminated or Engineered building products (if applicable)

Building Permit Application Sign Off Requirements

Planning Division: 508-324-2561 - Located on 5th floor of City Hall, Room 534

Conservation Commission: 508-324-2340 - Located on 5th floor of City Hall, Room 522

Engineering Division: 508-324-2512 - Located on 5th floor of City Hall, Room 531

Water Division: 508-324-2721 - Located at 1620 Bedford Street (intersection of Bedford and Stonehaven Road)

Sewer Division: 508-324-2320 - Located on 3rd floor of City Hall, Room 326

Health Department: 508-324-2520 - Located on 4th floor of City Hall, Room 443

Fire Department: 508-324-2740 - Located at 140 Commerce Drive (Fall River Industrial Park)

Plumbing Department: 508-324-2571 - Located on 5th floor of City Hall, Room 524

Traffic Department 508-324-2123 - “Only required” if a permit is needed for the use and/or closure of a sidewalk, street use for a dumpster and/or meter rental permit.