



City of Fall River
Massachusetts

HISTORIC DISTRICT COMMISSION

JASIEL F. CORREIA II
Mayor

ANTONE DIAS
Chair

APPLICATION FOR A CERTIFICATE

Of: **Appropriateness** **Non-Applicability** **Hardship**

Address of Property: _____

Name of Applicant: _____

Signature: _____ Date: _____

Applicant is: Owner Contractor Tenant Other
Tel. #: _____ E-mail Address: _____

Project Design Professional:

Address: _____ Date: _____
Tel. #: _____ E-mail: _____

Project Contractor: _____

Address: _____ Date: _____
Tel. #: _____ E-mail: _____

Present use of Property: _____

Zoning District of Property: _____



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Description of Work Proposed and/or Hardship

Please type or print clearly. Attach additional sheets, as necessary.

- New Construction Moving Reconstruction Alteration
 Demolition Sign Painting Other

District: Highlands Local Other _____

The property is listed on the National Registry of Historic Places? Yes No

Are there any Historical Photographs Available? Yes No

The property Publicly owned? Yes No

Will this project require: Variance Special Permit

If yes, nature on zoning relief sought: Setbacks FAR (Floor Area Ratio) Use

Height Parking Other (explain)



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New construction or Additions:

1. Floor Area (SF) of existing structure on the lot. _____
2. Amount of (SF) of proposed construction. _____
3. Percentage increase in total floor area after construction. _____
4. Total area of lot in (SF). _____
5. Percentage of total lot area covered after construction. _____

Alterations:

Does the proposed work include (check all that apply):

- Enclosure or removal of decorative elements (including cornice, fascia, soffit, bay, porch, hood, cornerboard, window sash, or window/door casing);
- Increase or reduction of window or door size;
- Relocation of windows or doors;
- Change in slope, pitch, or configuration of roof;
- Removal of original or historic roofing material.

Demolitions:

1. Amount of Gross Square Feet of proposed demolition. _____
2. Floor area of existing structure. _____
3. Percentage decreased in total floor area after demolition. _____

Proposed Exterior Improvements:

- A. Describe all exterior architectural improvements proposed with this project (include project materials and finishes; attach additional sheets if necessary):



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- B. Describe all significant site improvements proposed with this project (include proposed changes in landscaping, significant plant materials alterations, and other improvements associated with landscape materials such as driveways and retaining walls; attached additional sheets if necessary):

ATTACHED DOCUMENTATION

An application will not be considered complete unless all work items are thoroughly described and the application includes all information needed for the Commission to make a determination.

Failure to submit a complete application may result in a continuation to a future meeting.

Recommended information includes:

<input type="checkbox"/>	Photos of existing conditions, taken from all public ways
<input type="checkbox"/>	Site plan showing location of improvements
<input type="checkbox"/>	Elevation drawings of the existing conditions and proposed improvements
<input type="checkbox"/>	Drawings of details and other special conditions, including profiles
<input type="checkbox"/>	Description, photographs, and/or catalog cuts of proposed materials (please bring to the meeting product samples, if appropriate)
<input type="checkbox"/>	Dimensions (i.e. height of fence, size of pickets and posts, etc.)
<input type="checkbox"/>	Paint color samples, if applicable (no less than 2"x2")
<input type="checkbox"/>	Location and size of all mechanical equipment, such as transformers, HVAC equipment, electrical service and meters and proposed screening



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In making its determinations, the Historic District Commission considers the impact on the proposed on the District as a whole and the potential adverse effects of the proposal on the surroundings. The objectives of the District are to:

1. Avoid excessive infill,
2. Encourage new construction that complements existing buildings;
3. Encourage the preservation of neighborhood buildings;
4. Protect National Register properties, and
5. Enhance the economic vitality of the neighborhood.

Owners are strongly urged to appear before the Commission in person. Owners having professional consultants, such as architects, attorneys, contractors, engineers, or landscape architects, are urged to have them be present at the hearing meetings.

Applicants should be aware that exterior construction plans and elevations presented to the Inspectional Services Department for issuance of a building permit must conform to exterior construction plans and elevations presented to the Commission for its approval.

Any modifications to plans and elevations made subsequent to the Commission's approval are subject to additional review. Failure to ensure conformance between Commission-approved plans and elevations and building permit plans and elevations will result in delays and additional appearances before the Commission.

This document has been modified from its original form from the Mid Cambridge Neighborhood Conservation District Commission and the Town of Pittsford