

**City of Fall River
Job Posting**

The City of Fall River, Police Department has several vacancies for the following position:

Date: September 5, 2017
Title: Signal Operator (Dispatcher)
Salary: Bi-weekly Min. \$1,277.19 Max. \$1,495.34
Hours: Rotating second and third shift

Please submit your letter of interest and resume to Madeline Coelho, Human Resources Director, One Government Center, Fall River, MA 02722 By: September 13, 2017 or e-mail to mcoelho@fallriverma.org

Essential Functions

Receives reviews and transmits emergency and law enforcement related communications by operating multi-band sophisticated radio broadcast system, teleprocessing system, cellular emergency 911 telephone network and a worldwide police telecommunications system. Receives emergency and law enforcement related communications from the public via various communications devices, including emergency cellular 911 and enhanced 911 network and provides assistance as needed. Provides information via communications systems to coordinate the activities of law enforcement personnel on a variety of different emergency and disaster situations. Utilizes numerous federal, state, municipal law enforcement and emergency communication systems for the purpose of receiving, evaluating and forwarding information to other federal, state, municipal and international law enforcement and emergency agencies. Responds to requests for information from worldwide law enforcement agencies relative to missing or wanted individuals, criminal histories, stolen property, sensitive intelligence such as drug interdiction and terrorist activities, stolen property. Maintain records of radio transmissions and teleprocessing systems received and/or transmitted and maintain files of such records. Maintains and operates an emergency TDY system for the hearing impaired public.

Education and Experience

High School Diploma or equivalent. Ability to multitask using a variety of database systems in the Police Communications Center. The candidate must possess excellent verbal and written communications skills. Ability to deal tactfully with others. Ability to remain calm and professional in stressful and emergency situations. Ability to exercise sound judgment and exercise discretion in handling confidential information.

Equal Opportunity Employer